

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, APRIL 3, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revision #2
4/2/14

AGENDA

- I. **CALL TO ORDER**
- A. Invocation
 - B. Pledge of Allegiance
 - C. Proclamation – National Child Abuse Prevention Month
 - D. Commissioner Comments
 - E. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
 - F. Approval of Minutes
- II. **PUBLIC COMMENTS (Three-Minute Presentation)**
- III. **CONSENT AGENDA (See Attached Separate Agenda)** **1**
- IV. **AGENDA BRIEFING**
Tuesday, April 8 at 6:00 p.m., Wednesday, April 9 at 6:00 p.m. and Thursday, April 10 at 6:00 p.m.
 - Rezoning Case #R-12-02 - Monrovia Town Center PUD – Denis Superczynski, Community Development Division
 - #DRRA 12-06 - Monrovia Town Center PUD – Jim Gugel, Community Development Division and Kathy Mitchell, Office of the County Attorney
- V. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*
- A. [Presentation](#) of the Frederick County Employees Retirement Plan Actuarial Valuation as of July 1, 2013 – Tracy Lobuts, Human Resources Division; Colin England, FSA, EA and Tom Lowman, FSA, EA, Bolton Partners, Inc.
(10 Minutes - Board Information) **2**
- VI. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*
- A. Bid Awards – Diane George, Finance Division
 - a. [Purchasing Memo #14-119](#) – Police Patrol Vehicles **and** Budget Transfer
 - b. [Purchasing Memo #14-131](#) – Police Interceptor Utility Vehicles **and** Budget Transfer
 - c. [Purchasing Memo #14-143](#) – Computer Aided Dispatch System Administration Services (Sole Source)**(10 Minutes - Board Decision)** **3(a – c)**

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, APRIL 3, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revision #2
4/2/14

- B. [County Budget](#) Transfers – Regina Howell, Budget Office, Office of the County Manager
a. BT-14-147 – Highway and Facility Maintenance, Public Works Division
b. BT-14-148 – Highway and Facility Maintenance, Public Works Division
c. BT-14-149 – Finance and Administration, Fire and Rescue Services Division
(10 Minutes - Board Decision) **4(a-c)**
- C. [FY 2015 Water](#) and Sewer Rate Increase – Kevin Demosky, Utilities and Solid Waste Management Division
(10 Minutes - Board Guidance) **5**
- D. [Approval of License](#) Agreement with Winchester Homes, Inc. – Gary Hessong, Community Development Division and Kathy Mitchell, Office of the County Attorney
(10 Minutes - Board Decision) **6**
- E. Approval of [Memorandum](#) of Understanding Between the Board of County Commissioners and the Frederick County Forest Conservancy District Board – Gary Hessong, Community Development Division
(10 Minutes - Board Decision) **7**
- The following item has been removed from the agenda and rescheduled to April 15:**
- *Development Rights and Responsibilities Agreement – Blentlinger Property*
- F. [Development Rights](#) and Responsibilities Agreement – Rayburn Property – Jim Gugel, Community Development Division
(10 Minutes - Board Decision) **9**
- G. [Development Rights](#) and Responsibilities Agreement – Ratley Property – Jim Gugel, Community Development Division
(10 Minutes - Board Decision) **10**
- The following item has been removed from the agenda and rescheduled to April 15:**
- *Development Rights and Responsibilities Agreement – Woodbourne Manor Property*
- H. [Town of New Market](#) Annexation – Delaplaine Property – Jim Gugel, Community Development Division
(10 Minutes - Board Decision) **12**
- I. [Town of New Market](#) Annexation – Smith-Cline Property – Jim Gugel, Community Development Division
(10 Minutes - Board Decision) **13**
- J. [Presentation](#) of the FY 2015 Recommended [Operating Budget](#) – Regina Howell, Budget Office, Office of the County Manager
(30 Minutes - Board Guidance) **14**

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, APRIL 3, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revision #2
4/2/14

The following item has been added to the agenda:

- A. Enrichment of County Senior Property Tax Credit – Diane Fox, Finance Division
(10 Minutes - Board Decision) **15**
- B. Updates from County Commissioners' Liaison – Dave Dunn, Community Development Division
(10 Minutes - Board Information)
- C. Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager
(10 Minutes - Board Information)

VII. **COMMISSIONERS COMMENTS**

VIII. **PUBLIC COMMENTS (Three-Minute Presentation)**

IX. **QUESTIONS - PRESS**

X. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

Topic – To discuss with county staff, including the County Attorney, the settlement of a matter in an effort to avoid litigation. **A**

XI. **ADJOURN**

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, APRIL 3, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revision #2
4/2/14

CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #14-107](#) – Bioxide Deliveries to Various Utilities and Solid Waste Management Division Locations (Contract Renewal)
Award to: Evoqua Water Technologies, LLC
Estimated award amount: \$150,000
2. [Purchasing Memo #14-132](#) – Electrical Maintenance Services (Contract Renewal)
Award to: Hawkeye Construction, LLC
Estimated award amount: \$172,400
3. [Purchasing Memo #14-133](#) – Chemical Root Control (Piggyback Contract)
Award to: Duke's Root Control, Inc.
Estimated award amount: \$100,000
4. [Purchasing Memo #14-136](#) - Mowing Services: Parks and Recreation, Highways, Citizens Care and Rehabilitation Center / Montevue Assisted Living
Award to: Various Vendors
Estimated award amount: \$115,432.91
5. [Purchasing Memo #14-139](#) – Food Products (Piggyback Contract)
Award to: Maryland Correctional Enterprises
Estimated award amount: \$50,000
6. [Purchasing Memo #14-141](#) – Roadway Markings Services
Award to: Alpha Space Control Company, Inc.
Estimated award amount: \$336,536.88
7. [Purchasing Memo #14-142](#) – Transit Vehicle Advertising Services
Award to: Direct Media, Inc.
Award amount: Revenue Generating Contract
8. [Purchasing Memo #14-145](#) – Purchase and Retrofit Two (2) Ford Vehicles (Piggyback Contract)
Award to: Hertrich Fleet Services, Inc. and Safeware, Inc.
Award amount: \$142,323

BUDGET TRANSFERS

1. BT-14-144, Housing and Community Development, Citizens Services Division
2. BT-14-145, Child Advocacy Center, Citizens Services Division
3. BT-14-146, Department of Aging, Citizens Services Division

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, APRIL 3, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

Revision #2
4/2/14

The following item was added to the agenda:

EASEMENT

1. [Declaration to Establish](#) and Retain Easements for the Ballenger Creek Park Turf Field – Crystal Chamberlain, Public Works Division

GRANTS

1. [Emergency Number](#) Systems Board Grant Funding – Chip Jewell, Emergency Management Division
(County Match = \$0; Grant Funding = \$4,628.16)
2. [Application for State](#) Funding from Mediation and Conflict Resolution Office (MACRO) – Lynn MacPherson, Circuit Court
(County Match = \$10,500 (In-kind); Grant Funding = \$47,958)
3. [One-time Supplemental](#) Discretionary Grant for the Frederick County Infants and Toddlers Program **and** Budget Transfer – Dr. Monica Grant, Health Services Division
(County Match = \$0; Grant Funding = \$41,959)
4. [Simplified](#) and Secure E-Discovery **and** Budget Transfer – J. Charles Smith, State's Attorney
(County Match = \$0; Grant Funding = \$3,300)

MISCELLANEOUS

1. [Board of Education](#) Nonrecurring Costs Exclusion – Regina Howell, Budget Office, Office of the County Manager